



EXPOSURE ACTION PLAN- 2020 BUILD SITE

- All Habitat for Humanity of La Plata County staff, sub-contractors, Partner Households and volunteers shall abide by the Protocol instated. Construction Supervisor shall have the authority to remove anyone not complying with the written procedures herein. It shall be the Construction Supervisor's responsibility to provide adequate information surrounding our new procedures and ensure proper equipment is available.
- Sub-contractors shall have COVID Certification, Workman's Comp., contract, Bid and general liability certificate (listing Habitat for Humanity of La Plata County, Inc., 50 Design Center Road, Durango, CO 81301 as Builder/Owner) provided to Administrative Office prior to commencing work. COVID Certification shall be completed and adhered to by all sub-contractors.
- Construction Supervisor to conduct discussions via Zoom or phone to inform volunteers of next site needs OR provide instruction in keeping with the 6-foot social distancing requirement, masks, gloves, etc.. If not, instruct employees to maintain 6-feet between each other.
- The Construction Supervisor will track attendance verbally rather than having employees sign an attendance sheet.
- Access to the job site and work Zircon will be limited to only those necessary for the work.
- All volunteers, sub-contractors and staff shall be pre-screened to ensure they are not exhibiting symptoms including:
 - Coughing, fever, shortness of breath, and difficulty breathing.
 - Early symptoms may include chills, body aches, sore throat, headache, diarrhea, nausea/vomiting, and runny nose. If you develop a fever and symptoms of respiratory illness, DO NOT GO TO WORK and call your healthcare provider immediately. Do the same thing if you come into close contact with someone showing these symptoms.
 - Employees, sub-contractors and volunteers will be asked to leave the jobsite and return home if they are showing symptoms.

Volunteer Engagement

- All construction site volunteers must sign waivers prior to participation for the 2020 BUILD and pre-scheduled attendance must be conducted. No one shall be allowed on the site without prior approval of Construction Supervisor. While in the past, volunteers were welcomed throughout the build, the 2020 Build predicates a level of participants that ensure social distancing of 6-feet or more.
- Volunteers shall sign-up bi-weekly to a designated calendar. In the event they need to cancel, they need to inform the Construction Supervisor to allow for adequate replacement in a timely manner (48 hours or more).
- **Volunteers to consider their own personal risk and ensure they are making a wise decision in participating on the site. Habitat cannot guarantee the virus will not be transmitted on the site. Habitat feels that short of daily testing, there is no viable means of ensuring exposure level. However, Habitat shall take all reasonable measures currently suggested and required by current orders from local, state and national authorities. In signing the 2020 Volunteer Waiver, you are attesting to a potential level of exposure.**

- In the event a volunteer joins the site and determines he/she is not comfortable with the Exposure Action Plan, they simply need to remove themselves. Administration and the Construction Supervisor would appreciate your candid feedback to determine what changes might be made to better serve in protecting our jobsite attendees. If risk factors are an issue, we hope you will heed your own health. We will look for you in coming years for service and will keep you in our thoughts during this period.
- Habitat to provide hand sanitizer, temperature device and log to be used on-site. Construction Supervisor to facilitate temperature log.
- Habitat to issue protective equipment - mask, gloves and disinfectant on-site.
- Volunteers to be issued hardhat, measuring tape, gloves (5), mask (5) and apron to be used by the assigned person only. Items shall be treated as contained by placing them at close of each day in specified individual's tub. Those using personal belongings shall commit to containing items during off-hours in closed space, as to not expose items to COVID potential contaminants.
- Volunteers shall provide cloth masks as additional support for keeping issued masks in place and avoiding need for sneeze guards. All individuals on the site shall be required to wear face coverings, including in those situations where (1) it is mandated by state or local rule, or (2) employees must work in proximity of six (6) feet from other volunteers at all times. A face covering is a cloth, bandana, or other type of material that covers a person's nose and mouth. The CDC lists five criteria for "cloth face coverings"- the face covering should: fit snugly but comfortably against the side of the face; be secured with ties or ear loops; include multiple layers of fabric; allow for breathing without restriction; and be able to be laundered and machine-dried without damage or change to shape. Use of a face covering is not a substitute for other workplace preventative techniques that are outlined in this Plan.
- In addition to regular PPE for volunteers engaged in additional tasks (fall protection, hard hats, hearing protection), Habitat will also provide:
 - Work Gloves: Construction Gloves should be worn at all times while on-site. The type of glove worn should be appropriate to the task. If gloves are not typically required for the task, then any type of glove is acceptable, including latex gloves. Gloves should not be shared.
 - Eye protection: Eye protection should be worn at all times while on-site and will be maintained/issued to individuals for the 2020 BUILD.
- To avoid sneezing as a potential transmitter of over 25 feet of exposure, Construction Supervisor to maintain site, as to contain dust.
- Sufferers of allergies are asked to ensure their masks are tightly secure.
- Lunch breaks shall be taken off-site or with more than 25 feet of social distancing, as masks cannot be worn while eating.
- A COVID Station shall provide sink for proper hygiene. Frequent hand washing with anti-bacterial soap and water for at least 20 seconds, is requested. Upon returning from lunch, all site attendees shall wash hands and apply mask and gloves appropriately. Avoid touching your face, eyes, food, etc. with unwashed hands.
- In the event a volunteer, sub-contractor, or staff becomes sick, they should follow [CDC-recommended steps](#). Employees should not return to site until the criteria to [discontinue home isolation](#) are met, in consultation with healthcare providers and state and local health departments, but also, with Construction Supervisor approval. At this time, anyone showing symptoms or having known exposure, shall not be allowed on site for the duration of the 2020 BUILD. Habitat feels there are simply too many unknowns to warrant the potential level of risk. Thus, if you have already had COVID and recovered, we ask you wait until our 2021 BUILD to participate.
- Volunteers are requested to provide their own Clorox wipes or disinfectant to use periodically when they enter their vehicles and return to their work space.
- Use of personal phones shall be restricted to individual's vehicles or a distance of 25 feet from jobsite. Individual's shall keep personal phones clean and disinfected between use.

Cleaning/Disinfecting Job Site and Other Protective Measures

- Construction Supervisor shall assign tools per person for the day to reduce exposure. Volunteers shall clean and disinfect used tools and equipment prior to use and after use. Volunteers to be placed in specific areas as to avoid social distancing issues.
- Shared spaces such as Zircon shall be disinfected at least once per day.
- Disinfect shared surfaces (door handles, machinery controls, etc.) on a regular basis.
- Avoid sharing tools with co-workers. If not, disinfect before and after each use.
- Construction Supervisor to arrange for any portable job site toilets be cleaned by the leasing company at least twice per week. Disinfectant shall be available for use after each use.
- Trash collected from the jobsite must be changed daily.
- Construction Supervisor shall ensure at the close of each day objects and surfaces such as workstations, cords, tools, materials, doorknobs, COVID Station and Zircon are cleaned and disinfected, as part of the closing procedure. To disinfect, Habitat shall make every attempt to use [products that meet EPA's criteria for use against SARS-CoV-2external icon](#), the cause of COVID-19, and are appropriate for the surface.

In closing, the protocol may constantly be revised as more is known about COVID-19 and local, state and national orders dictate. Please also note that we have every intention of creating a safe space with reduced exposure to the virus. However, everyone will need to actively comply with the above Exposure Action Plan.

In the event protocols change throughout the summer build, we will immediately inform our volunteer base and provide written revisions. Please help us with any additional suggestions, as you proceed on the site.

Approved by Rachel Taylor-Saghie, Effective May 1st, 2020.

ALL VOLUNTEERS AND SUB_CONTRACTORS TO CALL AHEAD TO CONSTRUCTION SUPERVISOR TO INFORM ARRIVAL

